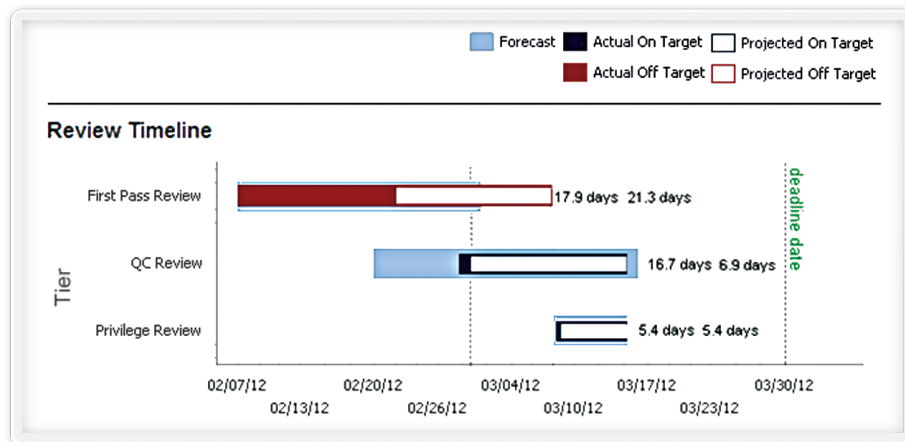


# Relativity® Review Manager

Relativity Review Manager helps you forecast and track the time and cost of review.

## Overview

Relativity Review Manager assists you with the planning and administration of review projects. It allows you to estimate the time and cost of your review, track your progress, and optimize your review strategy to meet goals and deadlines.



This Review Manager report compares a forecast to actual review data, providing real-time insight into review progress.

## Preparing for Review

Prior to review, you can set up a forecast by entering a start date, a deadline, and an estimated number of documents to be reviewed. Review Manager provides time and cost estimates based on the information you've supplied, illustrating the impact of adding reviewers, adjusting timelines, or altering the speed of review. You can create a new forecast or adjust your original estimates at any point during the review. A summary report shows you how the review will progress over time.

## Tracking Review Progress

During review, you can view real-time performance data to gauge your progress and see how it compares to your forecast. An optimization report provides suggestions on how to adjust your approach to meet your review goals. You can link existing Relativity users to your forecast, making it easy to report on different user roles within review tiers. You can also see detailed reports by user, document type, and reviewer role, giving you the ability to quickly and easily identify potential problems with your review strategy.

## What reporting features are available in Review Manager?

Relativity Review Manager offers enhanced reporting functionality. You can view high-level forecast estimates and drill into detailed progress reports on demand. These reports can be used throughout review to provide insights in real time, allowing you to quickly view and share information. For questions about Review Manager, or to learn how you can build your own applications in Relativity, please email [advice@kcure.com](mailto:advice@kcure.com).

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